

**Meeting Minutes**  
**Keep Lexington Beautiful Commission**  
**June 16, 2016 at 8:30 a.m.**  
**LFUCG, 200 E. Main Street 5<sup>th</sup> Floor**

Attendees: Jim Pendergest, Patricia Knight, Susan Plueger, Mac Ferguson, Maurice Nalley, Peggy Henson, George Ely, Mark Brand, David Elsen

Staff: Louise Caldwell-Edmonds

1. The meeting began at 8:30 a.m.
2. Meeting minutes: Corrections were proposed. The approval of April 21, 2016 meeting minutes, with corrections, was unanimous with motion made by Peggy Henson and seconded by George Ely. It was noted that the February minutes had revisions and needed to also be distributed to the commission members.
3. Financial Report: Patricia gave the financial report. It was unanimously accepted by the commission with motion by Mac Ferguson and seconded by Peggy Henson.
4. Old Business:
  - A. Status of Commissioners: All positions are now filled. Mark Brand was introduced as a new member.
  - B. Reports from subcommittees: None
  - C. Status Update of existing inventory: Louise gave a report (see attached).
  - D. Facebook update: postponed until next meeting.
  - E. KAB Cigarette Litter Prevention Program Grant Action Items Review:  
(See attached table for detail on action items.)
    - Patricia gave an update on the grant. KLB members reached out to 42 restaurants/bars, and 25 have agreed to participate. Each participating restaurant/bar must sign an agreement to maintain the urns once installed. So far, 10 have provided the paperwork. The deadline for the agreements is the first of July. Urns will not be distributed without an agreement.
    - Louise submitted the mid-year report due to KAB on 6/15/16. She is coordinating the scans using DES staff. 742 cigarette butts were found during initial scans.
    - The order of the grant activities changed from coasters first to urns first. DES staff will distribute the urns the last week of June. Urn numbers vary. Some locations will receive more than one urn. Some will share urns with adjacent restaurants. Urns are to be placed out by businesses on July 1<sup>st</sup>.
    - Louise shared the final version of the coaster design. They have been ordered. Coasters and ashtrays will be distributed to businesses the last week of July for distribution starting August 1<sup>st</sup>.

- Patricia filmed a GTV3 segment on 6/15/16 at the Lexington Diner for the grant.
- F. UPS Community Tree Planting Grant: Susan distributed the submittal that was made with information about this grant (see attached). Division of Environmental Services (DES) staff will perform soil samples along Polo Club corridor and look for suitable tree planting locations. Species recommendations will be provided at the next meeting. DES has a contract for tree planting that can be utilized for the installation and tree watering. Susan will reach out to UPS to gauge interest on UPS employees joining KLB for a clean up in the project area as part of the grant. As the sponsor, the grant does have a component related to UPS participation.
- G. Review of KLB Purchasing Protocol: Susan reviewed the protocols. It was recommended to remove specific people's names and replacing with "DES staff". Peggy Henson made a motion to approve the protocols as amended. Patricia seconded. It was approved unanimously. (See attached for approved protocols).

## 5. New Business:

- A. Jim announced receipt of the annual \$1,000 donation to KLB from Keeneland.
- B. Amended Bylaws review: Susan provided the copy of the Bylaws as previously amended by the Commission. There was a redundant statement to be corrected. No vote was necessary. (See attached for final version).
- C. Review of Recent Events
- i. Arbor Day: George gave an update.
  - ii. Greenfest: Mac and Jim gave updates. It was a rainy, cold day. Children liked the hackysacks. Ponchos were popular.
  - iii. Papershred: Louise gave an update. 46,400 pounds of paper collected.
- D. Great American Cleanup Status Report (Louise): See attached table summary of activities from March through May 25<sup>th</sup>. Louise took email addresses from last year and sends email blasts and Facebook and website posts.
- E. Upcoming Events Review and Participation Needs
- The commission decided not to have a booth at KY River Sweep.
  - The Thursday Night Downtown events were discussed. Louise will check with Chris Schnelle and she will report back at August meetings about how KLB might get on the list to be drink servers at September's or next year's events. This is a potential fundraising opportunity for the commission.
  - No commission events are scheduled for the next two months.

F. Regional Litter Meeting: Jim passed out Bluegrass Greensource's Regional Litter Meeting Minutes (see attached). This group discussed formation of a Keep the Bluegrass Beautiful regional affiliate of KAB and what level of involvement KLB would have. The commission members agreed there are monetary advantages for the local communities forming their own affiliates. They expressed willingness to assist other communities in starting their own affiliates. This item will be placed on the August meeting agenda for further discussion.

G. 2016 Project Planning:

- i. Litterbug Program: Jim has set up a meeting with the Sheriff to discuss this program and possibility of Sheriff's office restarting sending out of letters. He will update at the next meeting.
- ii. Corridors Commission collaboration and fund raising: Susan presented an opportunity to partner with Corridors Commission for new projects this coming year. The commission members were in general agreement to collaborate and consider soliciting donations. This item will be on the August meeting for further discussion.
- iii. Auto ashtray distribution: no update this month

H. New Officers Elections:

- i. Chair: Jim Pendergest has been Chair for three years and must rotate out of this position. Peggy Henson nominated Amy Sohner. Patricia Knight seconded. Amy Sohner was elected by acclamation to be Chair of the KLB Commission.
- ii. Vice-Chair: Chris Schnelle had been Vice-Chair but resigned his position on the commission. Patricia Knight nominated Peggy Henson. Mac Ferguson seconded. Peggy Henson was elected by acclamation to be Vice-Chair of the KLB Commission.
- iii. Secretary/Treasurer: Patricia Knight is rotating off of the Commission as her term has expired. Peggy Henson nominated Jim Pendergest. Patricia Knight seconded. Jim Pendergest was elected by acclamation to be Secretary/Treasurer of the KLB Commission.

The commission adjourned at 9:57 a.m. with a motion by Patricia Knight and seconded by George Ely.

**NEXT MEETING:** August 18, 2016 (8:30 a.m., Location TBD)