



Meeting Minutes
Keep Lexington Beautiful Commission
August 16 at 9:00 AM
Bluegrass Greensource – 835 National Avenue

Attendees: Amy Sohner, David Elsen, Greg Butler, Mark Brand, Jack Hillard

Staff: None

Guests: Councilmember Joe Smith

1. Call of the roll of members

The meeting was called to order at 9:00 AM.

2. New Business:

A. FY2018 Financial Report Revised

B. July 2018 Financial Reports

Ms. Sohner presented FY 2018 Financial Report, and pointed out that there are funds remaining from CLPP grant, and that the Programs Committee purchased new supplies.

Mr. Pendergest reported that he struggles to understand the new format, and asked as an example for the beginning balance for FY 2017-18. Mr. Elsen asked if this version is internal or external, and Ms. Sohner indicated that it is an internal document.

Ms. Sohner and Mr. Pendergest will meet with Ms. Plueger to review format and simplify.

C. Election of Officers

Mr. Pendergest motioned to re-nominate the existing slate of officers and to vote them by acclamation. Mr. Brand seconded the motion. The motion passed unanimously.

Chair: Amy Sohner

Vice Chair: David Elsen

Secretary & Treasurer: Greg Butler

D. 2018 Lowe's Grant Update

Ms. Sohner reported that KLB received a \$5,000 grant for a project in Jacobson Park to include, 40 pollinator plants, playground equipment, and a barrier. Michelle Cosiniak with Parks will inventory park improvement needs and coordinate with Lowe's on purchasing and construction assistance.

Mr. Elsen requested to have a KLB volunteer day to assist with the project. Ms. Sohner suggested two volunteer days, one for skilled construction and one for planting.

Mr. Pendergest asks what kind of fence, and Ms. Sohner described it as “a mini horse fence.” Mr. Pendergest volunteers supplies and experience from the Thoroughbred Center.

Mr. Elsen asked what is a monarch weigh station; Ms. Sohner provided a brief explanation of milkweed and pollinator plant requirements, and said the fence is to protect the garden.

E. Vacant Commission Seats

Ms. Sohner reported that there are three new applicants, but no allocated spots available. Ms. Sohner stated that only neighborhood association spots available, and stated that changes to the ordinance are required.

Ms. Sohner asked that Commissioners identify recommended changes to share with Ms. Plueger. Ms. Sohner stated KLB needs people who want to participate.

Mr. Elsen reviewed the official member requirements: 14 members total, including:

Organization / Industry	Role	Quantity	Name(s)
Environmental Services	Executive Director	1	Susan Plueger
Councilmember	Liaison	1	Kathy Plomin
Bluegrass Greensource	Chair	1	Amy Sohner
Police	Member	1	Mark Brand
Code Enforcement	Member	1	Coo-ee Shelby
Neighborhood Associations		2	Vacant Vacant
Educational Institution		1	Vacant
Equine Industry	Member	1	Jim Pendergest
Food & Beverage Industry	Member	1	Jack Hilliard
Tourism Industry		1	Vacant
At-Large Members	Vice Chair		David Elsen
	Secretary / Treasurer	3	Greg Butler Vacant

Mr. Elsen agreed that we need to change the requirements in order to create latitude, and suggested keeping all city roles, Bluegrass Greensource, and the Equine Industry.

Mr. Brand stated that we need people who want to be here.

Mr. Butler recommended maintaining all designated organizations and converting the two Neighborhood Association positions to At-Large.

Mr. Elsen motioned to recommend to City Staff that the Neighborhood Association positions be reallocated as At-Large positions. Mr. Brand seconded the motion.

Ms. Sohner clarified that the recommendation will be presented to Ms. Plueger, who then forwards to Legal and Mayor’s Office, and finally to Council for approval. Mr. Elsen volunteered to assist Ms. Plueger.

The motion passed unanimously.

F. KAB Litter Stand Program

Ms. Sohner shared that KAB has 10,000 urns to distribute for free, without litter scans, to affiliates. KLB's only requirement would be to provide locations. Ms. Sohner recommended requesting as many as we can, but noted that recipients must be willing to locate urns in health department approved locations and to clean as needed.

Ms. Sohner shared that the CLPP LexTran urns were incorrectly installed on the shelters. Health Department determined locations violate the no-smoking ordinance, and must be relocated 12-feet away. Mr. Brand asked if it was possible to change the ordinance; the Commissioners felt that this was not realistic. changing the ordinance.

Ms. Sohner stated that LexTran will have to remove the urns by the end of August, and that she will have Ms. Plueger send an email update. Mr. Pendergest adds that KLB needs to retrieve any unused urns from LexTran.

Mr. Pendergest asked if KAB free urns are mounted or freestanding. Ms. Sohner indicated that they are mounted.

G. Meeting Time / Place / Day

Mr. Elsen recommended changing the meeting start time to 8:30 AM. Mr. Pendergest offered that the Thoroughbred Center boardroom is always available, and Ms. Sohner offered to host regular meetings at BGGGS office.

H. Other New Business

There was none.

3. Old Business:

A. Review and Approval of Prior Minutes

Minutes from the previous meeting were not presented.

B. Review of 2018 CLPP Grant Status

Item was covered with Financial Reports.

C. Committee Status Updates

Fundraising

Mr. Elsen reported that the committee will meet with Ms. Plueger on 2018-19 goals.

Programs

Ms. Sohner will follow up with Ms. Shelby to determine what Fall events KLB will attend.

Communications



Ms. Sohner reported that she is posting to social media. Mr. Pendergest requested a membership list for each of the committees. Mr. Butler indicated that all previously adopted minutes will be send directly to the website manager for upload.

D. Other Old Business

There was none.

NEXT MEETING:

September 20, 2018 (8:30 AM, Bluegrass Greensource, 835 National Avenue)

ADJOURN:

The meeting adjourned at 10:00 AM.